



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Dr D Y Patil School of Management</b>
• Name of the Head of the institution	<b>Dr. E. B. Khedkar</b>	
• Designation	<b>Director</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>02035037911</b>	
• Mobile no	<b>7755921000</b>	
• Registered e-mail	<b>khedkar@dypic.in</b>	
• Alternate e-mail	<b>ebkhedkar@gmail.com</b>	
• Address	<b>D Y Patil Knowledge City, Charholi Bk., Via Lohegaon</b>	
• City/Town	<b>Pune</b>	
• State/UT	<b>Maharashtra</b>	
• Pin Code	<b>412105</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Savitribai Phule Pune University</b>				
• Name of the IQAC Coordinator	<b>Dr. O. P. Haldar</b>				
• Phone No.	<b>02067077913</b>				
• Alternate phone No.	<b>02067077913</b>				
• Mobile	<b>7756883453</b>				
• IQAC e-mail address	<b>dr.opaldar@dypic.in</b>				
• Alternate Email address	<b>ophaldar@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://dypsom.com/">https://dypsom.com/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://dypsom.com/wp-content/uploads/2022/02/AY-2020-2021-1.pdf">https://dypsom.com/wp-content/uploads/2022/02/AY-2020-2021-1.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.46</b>	<b>2018</b>	<b>26/09/2018</b>	<b>25/09/2023</b>
<b>6.Date of Establishment of IQAC</b>			<b>05/05/2016</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>00</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>10</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1) Corporate Series 2) Online FDP 3) Induction Program 4) ICT Training for faculties 5) Communication Skills for students		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Corporate Executive Series	To enable interaction between organization, industry and students	
Communication skills development	To develop the communication skills of the students	
Induction Program	To create awareness about MBA program, industry interaction, etc.	
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		
Name	Date of meeting(s)	
Nil	Nil	

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	31/01/2022

**15. Multidisciplinary / interdisciplinary**

The institute announces the elective courses and specializations it proposes to offer the students. In the spirit of Choice Based Credit System, the institute is offering choices to the students for the elective courses.

Specializations Offered in the institute as below:

The following specializations shall be offered as MAJOR / MINOR:

1. Marketing Management (MKT)
2. Financial Management (FIN)
3. Human Resources Management (HRM)
4. Operations & Supply Chain Management (OSCM)
5. Business Analytics (BA)

The following specializations shall be offered ONLY as MINOR Specializations:

1. Rural & Agribusiness Management (RABM)
2. Pharma & Healthcare Management (PHM)
3. Tourism & Hospitality Management (THM)
4. International Business Management (IB)

**16. Academic bank of credits (ABC):**

UGC has introduced the "Academic Bank of Credits" (ABC). It helps faculty to manage & check the credits earned by students. Objectives of ABC to promote student-centric education, Focus on learner-friendly teaching approaches, Implement an inter-disciplinary approach.

DYPSOM will implement Academic Bank of Credit system in near future for student benefits.

#### 17.Skill development:

Skill development subjects are included in the syllabus. Accordingly DYPSOM follows the syllabus given by SPPU. Subjects such as Verbal Communication Lab, Entrepreneurship Lab, Selling and Negotiation Lab, Lab in recruitment and selection etc.

These helps to students develop their skills such as speaking, soft skills, presentation skills, interviews, selling skills, negotiation skills etc.

#### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Focus have been given to retain Indian Culture in education. Subjects like cross cultural management in International Business specialization covers the aspects of integration of Indian Business System. Sometimes students do not understand the topics in english. So, clearing their doubts faculty members use Hindi or any other local language for getting better clarity on the topic.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Choice Based Credit System (CBCS) and Grading System and Outcome Based Education Pattern has been implemented in the syllabus. The revised MBA Curriculum 2019 builds on the implementation of the Choice Based Credit System (CBCS) and Grading System initiated in the AY 2013 onwards. The curriculum takes the MBA programme to the next level in terms of implementing Outcome Based Education along with the Choice Based Credit System (CBCS) and Grading System.

##### Outcome Based Education

Outcome Based Education (OBE) Approach: Outcomes are about performance, and this implies:

- a) There must be a performer - the student (learner), not only the teacher
- b) There must be something performable (thus demonstrable or assessable) to perform
- c) The focus is on the performance

OBE performs as Programme outcomes, Programme Specific Outcomes and

**Course Outcomes.****20.Distance education/online education:**

DYPSOM institute offers full time MBA programme. Distance or online education is not provided in the institute. But online education mode has been permitted by the Savitribai Phule Pune University. Massive Open Online Courses, NPTEL Courses, Swayam Courses are promoted for upgrading the knowledge of students.

**Extended Profile****1.Programme**

1.1

2

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1

120

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

145

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

103

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1	16
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	13
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	5
Total number of Classrooms and Seminar halls	
4.2	1710299.89
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	261
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum for MBA is developed keeping in mind the national priorities and international practices. It also attempts to align the programme structure and course contents with student aspirations & recruiter expectations, in view of the dynamism in the industry practices, evolution in technology and the evolving expectations of

key stakeholders viz. students, the industry and faculty members at large.

a) New Skills & Competencies desired due to dynamic business environment

b) Concerns expressed by the Industry

c) Application Orientation

d) Changing mindset of the Learner

e) Entrepreneurial aspirations and preparedness

Curriculum of the Institute is implemented as:

1. Subject preference is taken from faculty members.

2. Subjects are allotted to the faculties as per area of specialization, past experience with that subject.

3. Preparation of course plan is done in a structured, predesigned format.

4. Course plan is approved by HoD and Director.

5. Teaching plan must include collaborative learning, group learning and use of e- resources, Group activities, work books, open book tests etc.

6. During the pandemic teaching was conducted online through MS Teams.

6. Syllabus and Course Plan is followed according to the instructions prescribed by Savitribai Phule Pune University.

7. Course plan is reviewed and approved by HoD and Director for better implementation

9. Feedback is taken from the students and action plan is prepared as per the feedback for further improvement

10. Syllabus pattern is adopted with Choice Based Credit System



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Online Teaching process was adopted during covid-19 pandemic. For the evaluation purpose time to time assignments submissions and class tests were conducted through online platform. The students presented on subject topics as a part of continuous evaluation process. The internal exams were conducted using online platform.

Academic Calendar: in academic calendar the continuous evaluation process is not mentioned as, the subject wise teachers have conducted as per their schedules. University examinations and co-curricular activities such as corporate executive series are mentioned in the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All the stakeholders of the institute including the authorities are expected to follow the professional ethics, gender, human values, Environment and Sustainability. The code of ethics means should do and should not do wherever it is required with honesty, integrity. It is the duty of every individual to obey the code arises.

The main aim for professional course enables the stakeholders to be conscious of human values and professional ethics Institutions must create an ethical culture, follow the quality practices and to respect at all levels of gender people involved with the Institution to safeguard the dignity and integrity of education. Human Values and Professional Ethics are to be followed by the stakeholders of the Dr D Y Patil School of Management, Pune.

The Purpose of code of conduct and code of ethics is to provide a clear framework within which Students, Teachers, Administrative Staff, Alumni and Parents at the Dr D Y Patil School of Management are expected to conduct themselves.

The core values that DYPSON follows;

1. Quality Education and Research – Opportunities for all
2. Responsive Contribution for Nation Development
3. Strong Professional Ethics
4. Student Centric Academic Environment
5. Social Wellbeing and Development
6. Respect for All

The values such as honesty, discipline, love, compassion, peace,

truth and loyalty play very crucial role in any individual's behavior.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

108

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf">https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf">https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**120**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,**

**Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

58

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute believes in quality education to all types of students. Institute is keen in seeing the diversity of the students as students are coming with various graduation backgrounds and from various geographical area.

The process of identifying the slow learners and advanced learner is ongoing process, as students while taking admission can be assessed by their graduation marks, computer literacy, English speaking level. During the semesters student can be assessed through mentors, in-class discussions, assessments. And at the end of semester from University Exam Result students can be identified as slow and advanced learner.

Due to covid-19 pandemic limitations, It was difficult to conduct separate classes for slow and advanced learners. Still we have conducted online teaching and modified accordingly. MCQ tests are given for practice. Online Guest lectures/Corporate webinars are organized.

Faculty members have provided guidance related to competitive examinations. Students are motivated for writing research papers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
236	16

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

DYPSOM has adopted all three learning methods as Experimental learning, Participative learning and problem solving techniques for enhancing learning experiences. All these process based on the online google meet, google form (Especially for feedback from the students) and MS team which is purchased by the institute for service utilization.

Experimental learning consists of SIP, Dissertation, Industrial visits. These are the practices for the development of the student experimental learning.

Under the participative learning group discussions, presentations of the declared topics and extempore, conferences (State level, National and International level) workshops etc. are the most successful practices adopted by the institute as various curriculum.

For the improvement of the experimental learning of the students by problem solving methods as various case studies in different topics of different functional management activities and with the help of project works and various decision making games.

Due to Covid-19 Pandemic organizing conferences were the difficult task so, institute has motivated students and faculty members to attend and participate in the online conferences.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil



2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All teachers of the institute uses ICT enabled tools in some or other way. Different ICT tools are used to create the information, communicate the information, to circulate, to store and to manage the information for various use.

Teachers are using the desktop/ personal laptops. We have the well equipped e-class room, Also in this Covid-19 Pandemic situation, we have purchased Microsoft teams, also the zoom software, all the lectures were conducted through MS teams. Even the institute is well equipped with the computer labs.

Our institute is Wi-Fi enabled. We have the LCD projector enabled class rooms.

Also the WhatsApp is used for communication of information. We have students official WhatsApp groups. The internal exams were conducted through Google form question papers in this Covid-19 Pandemic situation. Also the SIP SPPU viva were taken online through Zoom, Microsoft teams, Google meet.

Teachers have used e-Notes, pdfs, ppts, TED talks, E-Journal, E-books, E-Newspapers, Shodhganga, E-Investopedia, You tube, E-Newspapers etc. for the online teaching and to solve student difficulties.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

11



File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

94

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In our Institute the mechanism of Internal assessment is transparent and robust in terms of frequency and mode. As per the guidelines of SPPU the evaluation process is practiced.

Written Home Assignment/Class assignment/ Open book test

Term end examination

Any other Concurrent Evaluation as per the respective course faculty or can be considered in/as overall performance of student.

Presentations/GD/Case study/MCQ/Role play/lecture activities etc. are also the part of CIE.

For SIP, Dissertation, Viva is taken by the faculty members.

The Internal assessment system in Institute is transparent.

In the academic calendar the tentative schedule of internal evaluation is there. The internal assessment system is explained to the student time to time, by the CEO, HOD, faculties time to time.

Students are allowed to meet the respective subjects faculties for discussion and clarification of the queries related to their internal evaluation.

The internal assessment system of the institute is robust.

The CEO-College Examination Officer looks after about conducting internal and external (SPPU) exams.

As evaluation is ongoing process, as per the various assessment parameters like home assignment, term end exam, other concurrent

evaluation, the evaluation/assessment goes on accordingly time to time.

Cause of covid-19 Pandemic situation all the exams were conducted online.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with internal and external examination related grievances is transparent, time bound and efficient.

As per SPPU guidelines our Institute has also appointed the College Examination Officer (CEO) who looks after the examination part. Every year examination committee is formed by the CEO.

For internal examination related grievance generally the following things are followed

After having any query or grievance to the student about the internal examinations, student contacts CEO or directly allowed to meet the concern course faculty to discuss and get clarified his/her query/grievance.

Doing so student grievance is solved if it is not solved there the student, respective course faculty, CEO, HOD discuss on the grievance and solve it immediately.

Now for the concerned year, cause of Covid-19 Pandemic situation exams were online, so students faced many difficulties, those were solved on telephonically or through WhatsApp, or by communicating to SPPU Exam portal help line numbers, also students were given the online grievance registering facility through their exam login.

The facility of re-exam was also given to the students by sppu in case they missed online exam for valid reason.

As the almost all queries or grievances were solved at the run time in a efficient ways.

So the internal examination related grievances is transparent, time bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

DYPSOM has defined the Programme Outcomes (Pos) for the institute and the Course Outcomes (Cos) for all the courses. Programme Outcomes are a set of narrow statements that describes what students (learners) of the programme are expected to know and be able to perform or attain by the time of graduation. Course Outcome is a set of specific statements that describes the complex performances a student should be capable of as a result of learning experiences within a course.

POs, Cos are uploaded on the institution website and stated in course file for teachers to understand.

Students were communicated about the Cos in the class lectures.

The POs and Cos are also there in SPPU syllabus and the pdf of same is there on SPPU website also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://dypsom.com/wp-content/themes/dypsomcustom/pdf/MBA-Program-Outcome.pdf">https://dypsom.com/wp-content/themes/dypsomcustom/pdf/MBA-Program-Outcome.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution adopts an appropriate mechanism to evaluate the attainment of POs, Cos.

Accordingly Cos attainment is evaluated. And at the end of batch the

Pos attainment is evaluated.

The POS, Cos are also displayed on the SPPU website.

The attainment of Course Outcomes (Cos) is measured using both direct and indirect methods. The evaluated Cos attainment, in turn helps to arrive at the attainment of Pos.

The Direct methods can include Concurrent Internal Evaluation and mostly the Result analysis.

The scores of the students in the result analysis are observed. The result analysis is done to check the effective ness of teaching methods as well as the level of knowledge obtained by students. High score signify a higher level of attainment of course outcomes.

In the indirect methods Placements, Mentoring, student Participation and performance in various events comes. In the institution various activities are organized, they include curricular, co-curricular, extra-curricular, extension activities. Activities are planned to aim towards the attainment of Pos Cos. So the student participation and performance shows the level of attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

103

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://dypsom.com/wp-content/uploads/2022/07/1.4.1\\_Student-Feedback.pdf](https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute conducts workshops in collaboration with industry & experts. It provides opportunity to faculty and student to enhance their knowledge. Industry experts share their knowledge with students & provide insights.

Summer Internship Program is part of curriculum as students do internship in the industry and get experience about industry's work culture, current trends, latest knowledge in their field. The college organizes seminar & conferences at international, national and state level to train the students in conducting scientific research. Institute provides e-resources through e-library & Internet connected computers. Courses like - EDP, General Knowledge and aptitude tests are conducted occasionally.

Institute organizes online 'Corporate Executive Series' for students in which eminent personalities share their corporate knowledge & encourage the students for technical & professional skill



development.

PhD research center is there in the institute which guides new research scholars regarding carrying research and innovations. Research scholars write research papers. Faculty Members are encourage for the Patent filing & research paper writing national and international level and some members filed patent in international level.

Institution has started a separate incubation center where entrepreneurship related activities are conducted. curriculum involved entrepreneurship skill development in the curriculum like Startup & New Venture, Entrepreneurship Development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1



File Description	Documents
URL to the research page on HEI website	<a href="https://dypsom.com/ph-d-research-centre/">https://dypsom.com/ph-d-research-centre/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

DYPSOM organizes various communities, public health & social issues related programs on the occasion of Founder's Day i.e. on 22nd December every year like Charity, donation rallies on awareness

program. Institute also organizes different types of programs throughout the year for holistic development of students like cleaning activities, awareness program & many other activities contributing to good citizenship. This helps students to understand the society issues and communal problems which give them insight about the surrounding challenges.

Students also participate in various patriotic events with profound energy and enthusiasm, like celebration of Republic Day, Independence Day etc.

Due to Pandemic 2020-2021 institute made more focus on public health as health issues was the only top most prime concern required everywhere.

The following initiatives were taken this year:-

- Paid Covid 19 checkup was organized in February 2021 for the faculty members in the institute itself via Dr.Lal Path Labs.
- Director Sir gave a health talk making all the faculty members & admin staff aware about 'How to take care in the pandemic era". This meeting was conducted on Microsoft Teams & Zoom Platform.
- Follow-up meetings were also taken by Director Sir regarding following of Covid protocols and motivation from time to time.
- Faculties motivated to attend seminars and quizzes on Covid -19 and gain more awareness and take precautionary measures and educate others.
- Also Institute organized free vaccination drive in campus through which many staff, their family members and students were benefitted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Provision of adequate infrastructural facilities for teaching and learning has always been a priority area for the Institute.

The Institute has 4 classrooms, Tutorial Room, Seminar Hall.

**Class rooms:** Each classroom is of adequate size and has enough lighting, air ventilation and good ambience. The institution has sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes.

**Computer Laboratories:** Our institution has 4 well equipped laboratories. The institute has Laboratories with state of the art equipments and machinery for the students to carry out Practical courses, projects and research works.

**Tutorial rooms:** 01 Tutorial room is available in institute to conduct tutorial classes to address the personal level doubts and queries of the students.

**Seminar Hall:** The Institute has 1 seminar halls with public addressing systems; LCD projectors, etc are available. Nearly 350 and 100 members can be accommodated in the seminar halls respectively.

The specialized facilities and equipment for teaching learning and research etc. are available in each department.

**Computing Equipments:** Institute has sufficient Computing facilities with total 261 computers for staff and students. All computers are equipped with high speed internet of 500Mbps speed. Quickheal are used to provide robust security to computing facilities.

ERP software is being utilized for efficient management of all processes at the Institution. This facility includes admission of student, change of branch, attendance record, as well as academic management etc. Accounts Section, Establishment Section and Student Section and all departments utilize ERP software facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but

also for assessment of students. It has adequate facilities for sports, games and cultural activities. Dr D Y Patil School of Management has large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball, Badminton. Another field provides Lawn Tennis courts. Indoor and outdoor badminton courts and gymnasium are available. All faculties have well-equipped Auditorium for organizing annual functions and cultural events. Facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carrom, table tennis and chess, gymnasium and cultural activities also exist in the Girls and Boys Hostels. Intra-faculty games and sports competitions are organized regularly every year for students. Dr D Y Patil School of Management has excelled at these events by winning prizes and awards in individual and group events. Students present cultural programme on the Cultural Day.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has ERP Software System -Synthesys (IMS) Institute Management System. This software has provided Main Media's - Settings, Circulation, Serials, Library, Books, and OPAC. Under the setting part we have able to setting rules of Students and Staff, Set the Holidays, Add the Author list, Publisher List, Supplier List, Membership List, Generate Barcode for staff and students. It is easy to set rules for Staff and Students -like -book lending Days? Max books in queue, Max Days in queue, Max. Book Reservation, Holiday rules help to Students for late fees count excluding Holidays. Barcode facility is very useful to save the time for Issue and return the documents of the stakeholders. Author and Publishers list added once there is no need to add same author again. And it is helpful to make entries.

Circulation is used for Return and Issue the Books and Journals/Magazine for the stakeholders, Fine report is also generated from this Media. One of the most helpful systems in this Software -When the Stakeholders issues the books or Journals the messages goes on their mobile phone within a minute. And Message received on mobile before one day of the due date. In Serials we have able to add issues of Journals and Magazines, Add newspaper Entries, Bound Volume Entries, in this Media.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil



**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2276**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<b>No File Uploaded</b>

## **4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**



Computer lab is well-equipped with branded PC's adequately supported by 500 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries.

The institute has total 261 computers with a configuration of HP PRO; MODEL NO 2330;CORE I3 INTEL CORE I3-3110 PROCESSOR, 2GB DDR3 RAM, 500GB SATA HDD/No.odd/Free DOS,3-3-3, HP 18.5" TFT; HPV1911 MONITOR; HP KB-0316 KEYBOARD and MOUSE are available.

LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 100/1000 Mbps (Gigabit Switches) are installed. As per the requirements of access point 10/100 (Megabits) or 100/1000 (Gigabit Switches) are used.

Wi-Fi facility: IT department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Hostels, Department corridors classroom, Seminar Hall. Staff and Students can access this facility on their Laptops by registering themselves. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

261

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

## UTILIZATION OF SUPPORT FACILITIES

### PROCEDURES AND POLICIES

**Infrastructure facilities:** Infrastructural facilities are maintained centrally by central construction department which has a team of civil engineers, supervisors, plumber, electrician, gardener and

carpenter.

#### OPTIMUM UTILIZATION OF INFRASTRUCTURAL FACILITIES

Optimum utilization of class rooms, computer labs and seminar hall are ensured by allocating time table for each department before commencement of semester. Entry is to be made in register for utilizing resources to conduct extra lectures and practical on holidays.

#### COMPUTERS, IT EQUIPMENT AND SOFTWARE

Repairing and maintenance of computers, IT equipment and software are conducted before commencement of semester examination by lab assistants.

#### HEALTH AND HYGIENE:

Housekeeping staff is appointed to maintain cleanliness and hygiene conditions including of class rooms, seminar hall, computer labs, faculty rooms, office, library, corridors, wash rooms and parking spaces. Water tank cleaning services are hired by the institute. First aid kit is available in office of the institute.

#### LIBRARY:

Institute ensures effective utilization and maintenance through institute level library committee. It keeps track on new books requirement, renewal and subscription of journals and books circulations. Annually book binding of old through agency centrally finalized by the trust.

#### ANNUAL MAINTENANCE CONTRACTS:

Repairing and maintenance of following facilities are ensured through annual maintenance contracts

- Air Conditioner
- UPS and Batteries
- Drinking water cooler
- R. O. Purification Plant.

#### SPORT EQUIPMENT AND FACILITIES:

Institute Physical Director is responsible to take care of sports equipment, facilities and regular sports activities. Maintenance of

playground is ensured under construction department of Trust.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dypsom.com/utilization-of-support-facilities/">https://dypsom.com/utilization-of-support-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

167

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**34**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**34**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0



File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

We, Dr D Y Patil School Of Management takes care of the students' development mentally, academically and also on the creativity aspects. We ensure that the two year the students have spent in the institute are worthwhile. Therefore along with the academic development parts we design the curriculum where they get to explore and enhance their creative and interactive aspects also. To fulfil this objective we organize various activities and events round the whole year like induction/orientation program, guest lectures, cultural programs, industrial visits etc.

Starting college can cause much anxiety in the heart of a new college student because of all the unknowns-"What should my specialization be? Will I make any friends? How will I find all of my lectures? Whom do I ask if I have a question?" New student orientation programs are designed to guide students in answering all of these questions. Prior to the beginning of classes, students are given an overview of the complete realm of institute and course life, from academics to social activities, through a period of days referred to as orientation. However, regardless of the nature of the program, three objectives should be present in all orientation programs: 1) introducing students to college life; 2) acclimating students to their new surroundings; and 3) providing an opportunity for the institute to meet the newest members of the community. It is the duty of the coordinator of orientation to design a program that will bring these three goals together.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr D Y Patil School of Management Alumni Association maintains a lifelong connection between the Alumni and the Institute. The Alumni are important stakeholders and valuable assets of the institute. The Alumni Association works to connect alumni, support students and build an unforgettable Institute experience through annual alumni meet.

The main motto behind the Alumni Association is to promote strong bond between alumni, students and the Institute and all the other stakeholders of our institute by creating a network which will in turn enable Alumni to remain engaged with their alma mater. An Alumni Association stands for its core values of excellence, lifelong relationships, lifelong learning, inclusiveness and diversity, global citizenship, advocacy of the institute at a local

and global platform.

Industry being the most important stakeholder of any business school, Dr D Y Patil School of Management strives to continuously connect Industry with for the professional development and high-quality careers for its students. Alumni can play a role of catalyst in building great interactions and relations with Industry.

The Alumni association has been successfully working to bridge the gap between Academic world and Professional world through such activities. The Alumni Association continues to seek innovative ways to serve alumni by providing social, educational, and professional opportunities. We appeal to all the enthusiastic Alumni to contribute towards growth and progress of their Alma mater.

### Objectives

- To establish a mutually beneficial relationship and strong bonding between DYPSON and its alumni through Alumni Meet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Mission

A pioneer in the field of education with rich experience of over two decades, the group has evolved a pattern of education that is in-tune with the changing needs of today's business environment and globalisation. Our reputation for uncompromising standards with

access to an abundant pool of skill, knowledge and resources makes us an ideal choice for students embarking on a career in creating powerful identities of their own.

## Vision

By delivering broad, deep and integrated capabilities in a timely, efficient and creative manner, the group will continue to create exceptional value for its customers and employees. The group sees quality of infrastructure, academic delivery and the talent & motivation of its manpower as a strategic roadmap to success.

## Governance

Governance of the DYPSOM is generally monitored by director of the institute and followed the organogram. The various compliances such as AICTE, NAAC, SPPU, DTE, Shikshan Shulk Samiti etc. are completed under his guidance. For completing such tasks various committees are formed in the institute and the work is governed in tune with vision and mission of the institute.

1. Local Governing Body,
2. Local Management Committee,
3. Internal Quality Assurance Cell,
4. Academic Monitoring Committee,
5. Internal Complaint Committee,
6. Grievance Redressal Cell,
7. International, National and State Level Conference Committees
8. Cultural and Sports Committee
9. Industry-Institute Committee (Training and Placement Cell)
10. Research Committee
11. Alumni Committee
12. Anti-Ragging Committee
13. Library Committee
14. SC/ST Committee
15. Entrepreneurship Development Cell

Following is the link for committee details.

<https://dypsom.com/governance/>

File Description	Documents
Paste link for additional information	<a href="https://dypsom.com/governance/">https://dypsom.com/governance/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Organizational Chart (File Attached separately)

The institution follows the decentralized administration and participative management to a considerable extent. Regular meetings are conducted with the teaching and non-teaching staff by director. The suggestions and opinions of the staff members are considered for further plan of action. HOD is delegated with the academic and administrative work. The departmental meetings are conducted by the HOD with the teaching staff focusing on improving the academics, co-curricular and extra-curricular activities. Various works are imparted to the faculty such as preparation of timetable, academic calendar, teaching plan, course plan, course material, work diary which is reviewed by the HOD and director at the end of the month. In addition to the academic responsibility shouldered full time teaching staff also takes up administrative work and are on the functional committees that cover all aspects of the governance of the institute. Thus, role of faculty plays a vital role in institutional achievements.

#### Committees

1. Local Governing Body,
2. Local Management Committee,
3. Internal Quality Assurance Cell,
4. Academic Monitoring Committee,
5. Internal Complaint Committee,
6. Grievance Redressal Cell,
7. International, National and State Level Conference Committees
8. Cultural and Sports Committee
9. Industry-Institute Committee (Training and Placement Cell)
10. Research Committee
11. Alumni Committee
12. Anti-Ragging Committee
13. Library Committee

Apart from this open discussion meetings are held in the institute

for arrangement of various events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### A. Examination and Evaluation

As per directives provided by the SPPU, the institute has constituted EXAMINATION COMMITTEE to look after all aspects of university and institute level examinations. The committee works as per the schedules prepared considering academic calendar. Appropriate examination and keen evaluation system is adopted. We conduct theory and online examinations as per SPPU guidelines. Internal evaluation is done according to parameters given in the MBA syllabus of SPPU.

1. Open Book Test
2. Home Assignments
3. Internal Examination
4. In-depth Viva Voce
5. Case study
6. Presentations/Extempore/Group Discussions
7. Overall Performance Evaluation

### B. Teaching and Learning

1. Financial Support for Paper Presentations, Attending Conferences, Seminars, FDPs etc. for students and faculty members
2. Arranging Industrial Visits
3. Regular Guest Lectures from Corporates and Academicians
4. Research and Development aid to faculty members

Full Write up of the institutional strategic/perspective plan is attached in the additional information

The Implementation of these plans have yielded as:

- Number of papers published by the faculty members in reputed Journals have increased manifold.
- Some of the faculty members have filed patents and also granted by the authority.
- Online Classes through MS-Teams were conducted in the institute with combined efforts of faculty members and students during and post-pandemic period of COVID-19.
- Number of faculty members pursuing doctoral program, in the institute have increased.
- Solar Power Generation Plant activated.
- Admitted students as per government rules under Tuition fee waiver scheme, Economic Weaker Section.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### ADMINISTRATIVE SETUP

The institutional management is designed in such a way that transparency could be monitored to get the optimum results out of it. The administrative setup (Organogram) clearly shows the hierarchy which demarks the duties, responsibilities, accountability and authorities at every step.

#### POSITION / BODY

#### FUNCTIONS

#### GOVERNING BODY

- Academic Review and other related activities
- Discuss and pass annual budget
- Monitoring feedback
- Co-curricular and extra-curricular activities and events organization
- Affiliations and approvals
- Appointments and review

#### DIRECTOR

- Academic agenda
- Academic meetings
- Providing Leadership, Guidance and help for implementing all academic activities
- Conduct and monitoring of Examinations
- Initiating development activities and reporting to governing body
- Budgets for programs, activities
- Annual Report and other related reports
- Review and monitoring the academic and admin work

#### HEAD OF THE DEPARTMENT

- Subject allocation
- Teaching Workload assignment
- Coordinating with Library, Placement Cell, Examination Cell
- Verification of Course Materials
- Organizing guest lectures, seminars, workshops

#### IQAC

- Fixing quality parameters for academic and administrative activities
- Ensuring quality measures
- Documentation of programs, events and activities for quality improvements

#### COLLEGE EXAMINATION OFFICER

- Preparing Internal examination schedule
- Internal assessment parameters
- Ensuring the conduct of Internal and university examination as per schedule

#### TRAINING AND PLACEMENT CELL



- Conducting training programs for students
- Campus placements - On campus and off campus both
- Industrial visits

#### COMMITTEES

1. Local Governing Body,
2. Local Management Committee,
3. Internal Quality Assurance Cell,
4. Academic Monitoring Committee,
5. Internal Complaint Committee,
6. Grievance Redressal Cell,
7. Conference Committees
8. Cultural and Sports Committee
9. Industry-Institute Committee
10. Research Committee

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://dypsom.com/wp-content/uploads/2022/05/organogram.pdf">https://dypsom.com/wp-content/uploads/2022/05/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dr D Y Patil School of Management provides various welfare facilities to the teaching and non-teaching staff as well as students as welfare measure.

#### A) TEACHING STAFF

1. Employees Provident Fund as per PF rules
2. Gratuity is applicable to every staff after five years of permanent service.
3. Intercampus facility of admission in international school.
4. Concession in tuition fees for wards of teaching staff.
5. Leave facility to teaching staff as Study leave, maternity and paternity leave, sabbatical leave.
6. Residential staff quarters for teaching staff in the campus.
7. Free dental and health checkup facility in the campus.
8. Health and fitness center facility at campus.
9. Financial support for publication of research paper, FDP, Conferences, Seminars.

#### B) NON-TEACHING STAFF

1. Employees Provident Fund as per PF rules.
2. Gratuity is applicable to every staff after five years of permanent service.
3. Intercampus facility of admission in international school.
4. Concession in tuition fees for wards of non-teaching staff.

5. Leave facility to teaching staff as Study leave, maternity and paternity leave, sabbatical leave.
6. Residential staff quarters for non-teaching staff in the campus.
7. Free dental and health checkup facility in the campus.
8. Health and fitness center facility in the campus.
9. Financial support for training programme for non-teaching staff.

#### C) STUDENTS

1. Medical Insurance
2. Health and Fitness Centre
3. Free Dental and Medical Checkup facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development /administrative training programs organized by the

**institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System of Dr D Y Patil School of Management contains of three parts.

- I. The first part is filled by the faculty.
- II. The second part is filled by the Head of the department.
- III. The third part is filled by the Head of the Institute.

The institute has designed self-appraisal form similar to API (Academic Performance Index of UGC/AICTE) for the teaching faculty members.

This form consists of following parameters:

1. Teaching-learning process evaluation FDP/SDP/Industrial training etc. attended for self-development Seminars/Conferences/workshops/courses conducted as coordinator Consultancy work/externally funded research projects Contribution towards extra-curricular and co-curricular activities Specific duties / tasks assigned by HoD, Execution of exam duties assigned by the university.
2. Contribution for the benefits of students and institute Community service and extension activities.
3. Research contribution in terms of projects, publications and guidance to students Awards/rewards obtained by the faculty and Patents obtained Results, Books Published.
- 4.

All the parameters discussed above are reviewed, and specific suggestions are communicated to Individuals. Based on the reviews, decisions regarding continuation of the services, regular increments and promotions are taken and communicated accordingly.

On satisfactory performance, all employees are granted promotions and financial upgradation. The staff evaluation report and the performance appraisal system has significantly helped in the evaluation of the performance of teaching and non-teaching staff, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### Internal Financial Audit:

Internal Financial Audit is performed as per requirements and suggestions from management. All vouchers are audited by an internal financial committee randomly. For the internal audit purpose, the access of tally software is provided to internal auditor / chief accountant. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the director. The internal audit report is submitted to the management.

### External Financial Audit:

External Financial Audit is performed by certified Chartered Accountant appointed by the management on regular basis.

The Accounts Department looks after the internal and external financial audits and all necessary accounting information is presented to the appointed certified Chartered Accountant.

The regular instructions and suggestions given by internal and external auditor are followed for further improvements.

If any queries observed during the process of external audit were

attended immediately along with the supporting documents within the prescribed time limits.

Proper documentation and files are maintained as per requirements of the auditors.

The last external audit was done for Financial Year 2019-20 by Chartered Accountant. No objections were raised during the audit by the auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

DYPSOM maintains and follows a well-planned process for the mobilization of funds and resources. The process involves the Accounts Department and the different committees of the institute. Funds are mobilized as per the policy defined by the institute.

##### Resource Mobilization Policy and Procedures:

- The main source of income for the institute is tuition fees. Fund usage and utilization is as per the policy designed by the institute. Fund mobilization for co-curricular and extra-



curricular activities through university schemes, donations by philanthropists, scholarships and free ships from government schemes and NGOs. Apart from these, management provides the need based financial support to the institute.

- Accounts department look after the funds mobilization through various committees. Financial budgets are prepared and get approved from the authority. Purchase committee will look for purchasing activities as per standard procedure.
- Annual budgets are prepared by the accounts department and are get approved from the authority. Annual budgets include the recurring expenses such as salary, electricity, maintenance, stationery etc.
- Financial transactions are analyzed and verified for the following

1. Development Activities
2. Training and Placement
3. Library Books, Journals, Databases
4. Equipment and consumables

#### Utilization of Funds:

- Funds are utilized as per requirement. Proper procedure is followed for the utilization of funds and it is monitored by the concern authorities.

#### Strategies for Optimal Utilization of Resources;

- Institute is aiming at promoting research, development, consultancy and other related activities involving faculty members at various levels.
- Infrastructure strengthening is also encouraged.
- 

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

After establishment of IQAC, institution has always given priority for the quality education through organizing programs, workshops, seminars, industry visits, career counselling, training and development, skill development, social awareness.

IQAC prepares and submits Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC and also aware teaching and non-teaching staff on benefits and need of accreditation by various external bodies.

IQAC encourages various committees to improve the performance to inculcate quality culture through out the institute. IQAC maintains institutional database and also analyzes it for further improvements. Extension activities are also monitored by the IQAC to enhance the relationship of institution and the society.

Following are some strategies and processes are institutionalized significantly by the IQAC.

#### 1. Use of ICT in teaching learning process

DYPSOM has focused on proper delivery of curriculum during Covid-19. As the pandemic issues all the classes are conducted through MS Teams. Quizzes, internal exams are conducted thorough google forms on online mode. PPTs and study materials are shared online to the students. IQAC has encouraged to the faculty members for timely completion of syllabus.

#### 1. Research Contribution by Faculty Members

Institution has focused the participation of faculty members in research. Research paper publication number is significantly increased. Patent published and filed by the faculty members. Faculty members are motivated to publish more research papers in reputed UGC/ WoS/ Scopus journals. Faculty members have attended research related webinars, seminars, conferences to enhance the research contribution by updating their knowledge and skills.

File Description	Documents
Paste link for additional information	<a href="https://dypsom.com/wp-content/themes/dypsomcustom/pdf/3.3.2%20Research%20Papers_Journals.pdf">https://dypsom.com/wp-content/themes/dypsomcustom/pdf/3.3.2%20Research%20Papers_Journals.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the establishment of IQAC, institute has always focused on quality education. Initiated quality culture amongst the stakeholders of the institute to improve the education standards. IQAC has implemented the quality assurance strategies to get the outcomes as expected by all the stakeholders.

#### Structure for review of teaching learning process

Director, HOD, student representatives forms the structure to review teaching and learning process. Director conducts meetings to review of the working process of the institute. HOD conduct monthly meetings in order to review the progress and performance of the Department. Issues are discussed and solved at department level, whereas necessary changes are suggested at Director level.

#### Methodology

- Preparation of academic calendar at beginning of every semester.
- Determination of subject choices as per students preferences.s
- Time table preparation of classroom, & extracurricular activity.
- 

Apart from these some more initiatives taken by the institute in recommendation of IQAC.

- Promoting more industry involvement in academics by organizing Guest Lectures, industrial visits, expert talks and student exchange through MoUs.
-

## Outcomes

Academic calendar plans the smooth schedule for the complete semester for effective teaching learning process. The Teaching Plan and practical plan helps the teachers in organizing their time leading to timely completion of curriculum and conducting examinations as planned. This has led to improvement of results. Based on the students feedback necessary actions are suggested to concerned faculties and implemented timely. Use of smart teaching aids to improve the visualization quality of the students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

## Safety and Security

- Security checkpoints at all campus entries and exits as well as within campus.
- Strict implementation of Anti-Ragging measures
- Awareness campaigns on women safety and gender sensitivity through Women's Day
- Separate hostels for Girls and Boys
- The campus is under surveillance with CCTV cameras installed at prominent locations.
- Sufficient lighting is provided during nights in case of extension of regular hours
- Women faculty members accompany girl students when they participate in outdoor activities or tours.
- Internal Complaints Committee (ICC) interacts regularly with the girl students and resolves the issues
- The college ensures social security through Anti-Ragging Committee and Grievance Redressal Committee.
- A complaint box is arranged to receive grievances or suggestions
- Emergency contact numbers are displayed in the campus.

## Counselling

- Faculty counsel the students during mentoring regarding academic performance, career plans and personal issues.
- Head of the Department monitors the students and counsel the students regarding their psychological issues.
- ICC members enquire and counsel the students addressing their problems time to time.

## Common Rooms

- In the institute common rooms have been allocated for men and women.
- Separate washrooms are available for men and women.
- Library provides a priority service to the girls in the rush hours to avoid the inconvenience.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>DYPSOM has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrollment of the employees as per requirement. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to DYPSOM. Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities. A. Safety and Security ? Security checkpoints are provided at all campus entries and exits as well as within campus. ? Strict implementation of Anti-Ragging measures and keeping the campus ragging free. ? Awareness campaigns on women safety and gender sensitivity through Women's Day and other programmes. ? Separate hostels are provided for girls with appropriate security arrangements and hostel committees are formed to take care of the students within campus. ? The campus is under surveillance with CCTV cameras installed at prominent locations. ? Sufficient lighting is provided in the campus during nights in case of extension of regular hours for placements or cultural activities. ? Women faculty members accompany girl students when they participate in outdoor activities or tours. ? Internal Complaints Committee (ICC) interacts regularly with the girl students and resolves the issues addressed by them. ?</u></p>

The institute ensures social security through Anti-Ragging Committee and Grievance Redressal Committee. ? A complaint box is arranged to receive grievances or suggestions from the students which are addressed by respective committees. ? Emergency contact numbers are displayed in prominent places in the campus. B. Counselling ? Faculty counsel the students during mentoring regarding academic performance, career plans and personal issues. ? Head of the Department monitors the students and counsel the students regarding their psychological issues. ? ICC members enquire and counsel the students addressing their problems time to time. ? Time to time guidance and counselling is done by the faculty members to all students. C. Common Rooms ? In the institute common rooms have been allocated for men and women. ? Separate washrooms are available for men and women. ? Health Centre is available in the campus with qualified physician. ? Library provides a priority service to the girls in the rush hours to avoid the inconvenience. D. Any Other Information

DYPSOM organizes the various programmes on gender equity. Staff appointment also done by considering the gender sensitization. Such type of efforts of DYPSOM helps to achieve the mission and vision. Utmost care has been taken by the DYPSOM during Industry Visits regarding gender issues. All faculty members are motivated to attend the programs on gender issues, gender sensitization, gender equity, social responsibility etc. organized by the other institutes.

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**



File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid Waste Management

DYPSOM have the system of waste collection and putting that in to a vehicle that comes in our campus on daily basis. We segregate the waste as solid waste and liquid waste.

#### Liquid Waste Management

Institute have a liquid waste management as it is having the purifier where all drainage water accumulates and gets purified and is reused for gardening purpose.

#### E-waste management

E-waste management planning also is in process and DYPSOM is taking certain steps to get the process through tie up with e-waste management centers in Pune. Still DYPSOM takes care about disposing the e-wastes.

#### Waste recycling system

Water recycling system is available in DYPSOM campus and this recycled water is used for gardening purpose.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. By celebrating many National and International Days, Events and Festivals the institution aims at bringing**

tolerance and harmony among the students and staff and other stakeholders.

Due to Covid 19 Pandemic limitations many events couldn't be conducted collectively but we tried to maintain the harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities through online or from home.

Programmes carried for an inclusive environment

Yoga Day - Celebrated from home

Independence Day - Celebrated physically with selected members (due to Covid-19 Pandemic)

Republic Day - Celebrated physically with selected members (due to Covid-19 Pandemic)

Womens Day - Participated faculty members in online programmes

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution takes pride in celebrating national days and inculcating the values among the students. Also to follow the curriculum which includes the subjects like human rights, introduction to constitution, cyber security which moves a step forward to develop them as better citizens of the country. Institute has the human values and professional ethics policy which promotes in the fair and transparent practices. Institute follows the clean and green environmental policy as responsibility towards the nation. Women safety and security is always a priority of the institute hence, institute has promoted to attend the online programs for more awareness on this during pandemic. Spirit of common brotherhood inspired students in the participative learning and it resulted into NO grievance during the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Dr D Y Patil School of Management is committed to promote ethics and values amongst students and faculty members. Institute organizes National festivals as well as Anniversaries for the great Indian Personalities this include;**

**Sr. No.**

**Day**

**Date**

1

Republic Day

26th January

National Festival

2

Independence Day

15th August

National Festival

3

Teachers Day

5th September

As birthday of great teacher Dr. Sarvepalli Radhakrishnan

4

International Women's Day

8th March

5

International Yoga Day

21st June

6

Mahatma Gandhi Jayanti

2nd October

7

Dr. B. R. Ambedkar Jayanti

14th April

8

Mahatma Phule Jayanti

11th April

9

Savitribai Phule Jayanti

3rd January

10

Chhatrapati Shivaji Maharaj Jayanti

As per Marathi Calendar

11

Constitution Day

26th November

12

National Youth Day

12th January

As birth of Swami Vivekanand

13

World Environment Day



5th June

14

Ashadhi Ekadashi

As per Marathi Calendar

Spiritual Festival of Maharashtra

15

National Librarian Day

12th August

Padmashri Dr. S. R. Rangnathan

In the academic year 2020-21, due to pandemic DYPsOM has not celebrated the days. Independence Day and Republic Day were celebrated in presence of some faculty members. International Yoga Day was celebrated from home. International Women's Day was also celebrated from home to encouraging faculty members to attend various online programs. World Environment Day was celebrated by the faculty members from home through various activities. Dr. B. R. Ambedkar Jayanti was celebrated in the institute in the presence of few teaching and non-teaching staff. Students were also encouraged to celebrate at their homes through various activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE-I

**A) Title of the practice: Online Education**

**1. Objectives of the Practice**

i) To provide hassle free education to all the students during Pandemic.

ii) To enhance the quality of teaching and learning.

iii) To improve the efficiency and effectiveness of teaching learning process by using online platform.

iv) To improve the accessibility to engage the learners.

**3. The Practice:**

i) Online classes time table is prepared and circulated among the students well in advance.

ii) Whatsapp groups are created for the both MBA-I Year and MBA-II Year.

iii) All students are allotted the institute Unique Login Credentials for joining the online classes and for identification purpose.

iv) MS-Teams License copy of software is purchased.

v) Initial training of MS-Teams was provided to all the teachers for getting hand-on practice.

vi) Students are instructed through Whatsapp and email for the use of MS-Teams.

**BEST PRACTICE-II**

**A) Title of the practice: Student Induction Programme - Shubharambh**

**1. Objectives of the Practice**

1. To help students to understand the MBA Course and expectations from corporate
2. To help new students adjust and feel comfortable in the new

environment

3. To inculcate in them the ethos and culture of the institution
4. To help them build bonds with other students and faculty members
5. To help students understand professional ethics and professional development

### 3. The Practice:

1. Coordination with IQAC for SIP.

2. Prepared induction programme schedule and communicated to students and faculty members.

More Information

[https://dypsom.com/best\\_practices/](https://dypsom.com/best_practices/)

File Description	Documents
Best practices in the Institutional website	<a href="https://dypsom.com/best_practices/">https://dypsom.com/best_practices/</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Awareness of Covid-19 and Vaccination

Dr D Y Patil School of Management always preferred the safety and security of all its stakeholders during Covid-19 Pandemic. In the tough times of Covid-19 Pandemic to prevent the infection socially, the institute has taken many safety measures such as awareness among the faculty members, students, admin staff and other stakeholders. Everyone from the institute has abide to follow the covid-19 protocols issued by government. Many initiatives are taken by the institute to fight with the situation. Faculty members, students and their parents are motivated to aware of the covid-19 by attending webinars, quizzes and other online programmes. Vaccination made

compulsory for attending the institute. Provided hand wash, hand sanitizers, sanitizer stands, Masks at various places in the campus. During working in the institute everyone has strictly followed safe distance. Covid-19 check-up was organized in the institute with Lal Pathlabs. All staff members have submitted their covid testing reports before attending the institute. Student survey regarding vaccination was also conducted via google forms.

1. Awareness Quiz Certificates
2. Covid vaccination of teaching and non-teaching staff - certificates
3. Student Vaccination Survey
4. Covid-19 Testing - RT-PCR (Check-up) Organized at Dr D Y Patil School of Management with Lal Pathlab
5. Disinfection tunnel made in the campus
6. Hand wash and Sanitizers on every floor at various places in the campus

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum for MBA is developed keeping in mind the national priorities and international practices. It also attempts to align the programme structure and course contents with student aspirations & recruiter expectations, in view of the dynamism in the industry practices, evolution in technology and the evolving expectations of key stakeholders viz. students, the industry and faculty members at large.

- a) New Skills & Competencies desired due to dynamic business environment
- b) Concerns expressed by the Industry
- c) Application Orientation
- d) Changing mindset of the Learner
- e) Entrepreneurial aspirations and preparedness

Curriculum of the Institute is implemented as:

1. Subject preference is taken from faculty members.
2. Subjects are allotted to the faculties as per area of specialization, past experience with that subject.
3. Preparation of course plan is done in a structured, predesigned format.
4. Course plan is approved by HoD and Director.
5. Teaching plan must include collaborative learning, group learning and use of e- resources, Group activities, work books, open book tests etc.
6. During the pandemic teaching was conducted online through MS Teams.

6. Syllabus and Course Plan is followed according to the instructions prescribed by Savitribai Phule Pune University.

7. Course plan is reviewed and approved by HoD and Director for better implementation

9. Feedback is taken from the students and action plan is prepared as per the feedback for further improvement

10. Syllabus pattern is adopted with Choice Based Credit System

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Online Teaching process was adopted during covid-19 pandemic. For the evaluation purpose time to time assignments submissions and class tests were conducted through online platform. The students presented on subject topics as a part of continuous evaluation process. The internal exams were conducted using online platform.

Academic Calendar: in academic calendar the continuous evaluation process is not mentioned as, the subject wise teachers have conducted as per their schedules. University examinations and co-curricular activities such as corporate executive series are mentioned in the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate

C. Any 2 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  
 Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG programs  
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0



File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All the stakeholders of the institute including the authorities are expected to follow the professional ethics, gender, human values, Environment and Sustainability. The code of ethics means should do and should not do wherever it is required with honesty, integrity. It is the duty of every individual to obey the code arises.

The main aim for professional course enables the stakeholders to be conscious of human values and professional ethics Institutions must create an ethical culture, follow the quality practices and to respect at all levels of gender people involved with the Institution to safeguard the dignity and integrity of education. Human Values and Professional Ethics are to be followed by the stakeholders of the Dr D Y Patil School of Management, Pune.

The Purpose of code of conduct and code of ethics is to provide a clear framework within which Students, Teachers, Administrative Staff, Alumni and Parents at the Dr D Y Patil School of Management are expected to conduct themselves.

The core values that DYPSON follows;

1. Quality Education and Research – Opportunities for all
2. Responsive Contribution for Nation Development
3. Strong Professional Ethics
4. Student Centric Academic Environment
5. Social Wellbeing and Development
6. Respect for All

The values such as honesty, discipline, love, compassion, peace, truth and loyalty play very crucial role in any individual's behavior.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

108

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf">https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		C. Feedback collected and analyzed
File Description	Documents	
Upload any additional information	<a href="#">View File</a>	
URL for feedback report	<a href="https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf">https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf</a>	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
120		
File Description	Documents	
Any additional information	<a href="#">View File</a>	
Institutional data in prescribed format	<a href="#">View File</a>	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
58		
File Description	Documents	
Any additional information	<a href="#">View File</a>	
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
The institute believes in quality education to all types of students. Institute is keen in seeing the diversity of the students as students are coming with various graduation		

backgrounds and from various geographical area.

The process of identifying the slow learners and advanced learner is ongoing process, as students while taking admission can be assessed by their graduation marks, computer literacy, English speaking level. During the semesters student can be assessed through mentors, in-class discussions, assessments. And at the end of semester from University Exam Result students can be identified as slow and advanced learner.

Due to covid-19 pandemic limitations, It was difficult to conduct separate classes for slow and advanced learners. Still we have conducted online teaching and modified accordingly. MCQ tests are given for practice. Online Guest lectures/Corporate webinars are organized.

Faculty members have provided guidance related to competitive examinations. Students are motivated for writing research papers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
236	16

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

DYPSOM has adopted all three learning methods as Experimental learning, Participative learning and problem solving techniques for enhancing learning experiences. All these process based on the online google meet, google form (Especially for feedback from the students) and MS team which is purchased by the institute for service utilization.

Experimental learning consists of SIP, Dissertation, Industrial visits. These are the practices for the development of the student experimental learning.

Under the participative learning group discussions, presentations of the declared topics and extempore, conferences (State level, National and International level) workshops etc. are the most successful practices adopted by the institute as various curriculum.

For the improvement of the experimental learning of the students by problem solving methods as various case studies in different topics of different functional management activities and with the help of project works and various decision making games.

Due to Covid-19 Pandemic organizing conferences were the difficult task so, institute has motivated students and faculty members to attend and participate in the online conferences.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All teachers of the institute uses ICT enabled tools in some or other way. Different ICT tools are used to create the information, communicate the information, to circulate, to store and to manage the information for various use.

Teachers are using the desktop/ personal laptops. We have the well equipped e-class room, Also in this Covid-19 Pandemic situation, we have purchased Microsoft teams, also the zoom software, all the lectures were conducted through MS teams. Even the institute is well equipped with the computer labs.

Our institute is Wi-Fi enabled. We have the LCD projector enabled class rooms.

Also the WhatsApp is used for communication of information. We have students official WhatsApp groups. The internal exams were conducted through Google form question papers in this Covid-19

Pandemic situation. Also the SIP SPPU viva were taken online through Zoom, Microsoft teams, Google meet.

Teachers have used e-Notes, pdfs, ppts, TED talks, E-Journal, E-books, E-Newspapers, Shodhganga, E-Investopedia, You tube, E-Newspapers etc. for the online teaching and to solve student difficulties.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

16



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

94

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In our Institute the mechanism of Internal assessment is transparent and robust in terms of frequency and mode. As per the guidelines of SPPU the evaluation process is practiced.

Written Home Assignment/Class assignment/ Open book test

Term end examination

Any other Concurrent Evaluation as per the respective course faculty or can be considered in/as overall performance of student.

Presentations/GD/Case study/MCQ/Role play/lecture activities etc. are also the part of CIE.

For SIP, Dissertation, Viva is taken by the faculty members.

The Internal assessment system in Institute is transparent.

In the academic calendar the tentative schedule of internal evaluation is there. The internal assessment system is explained to the student time to time, by the CEO, HOD, faculties time to time.

Students are allowed to meet the respective subjects faculties for discussion and clarification of the queries related to their internal evaluation.

The internal assessment system of the institute is robust.

The CEO-College Examination Officer looks after about conducting internal and external (SPPU) exams.

As evaluation is ongoing process, as per the various assessment parameters like home assignment, term end exam, other concurrent evaluation, the evaluation/assessment goes on accordingly time to time.

Cause of covid-19 Pandemic situation all the exams were conducted online.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with internal and external examination related grievances is transparent, time bound and efficient.

As per SPPU guidelines our Institute has also appointed the College Examination Officer (CEO) who looks after the examination part. Every year examination committee is formed by the CEO.

For internal examination related grievance generally the following things are followed

After having any query or grievance to the student about the internal examinations, student contacts CEO or directly allowed to meet the concern course faculty to discuss and get clarified his/her query/grievance.

Doing so student grievance is solved if it is not solved there the student, respective course faculty, CEO, HOD discuss on the grievance and solve it immediately.

Now for the concerned year, cause of Covid-19 Pandemic situation exams were online, so students faced many difficulties, those were solved on telephonically or through WhatsApp, or by communicating to SPPU Exam portal help line numbers, also students were given the online grievance registering facility through their exam login.

The facility of re-exam was also given to the students by sppu in case they missed online exam for valid reason.

As the almost all queries or grievances were solved at the run time in a efficient ways.

So the internal examination related grievances is transparent, time bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

DYPSOM has defined the Programme Outcomes (Pos) for the institute and the Course Outcomes (Cos) for all the courses. Programme Outcomes are a set of narrow statements that describes what students (learners) of the programme are expected to know and be able to perform or attain by the time of graduation. Course Outcome is a set of specific statements that describes the complex performances a student should be capable of as a result of learning experiences within a course.

POs, Cos are uploaded on the institution website and stated in course file for teachers to understand.

Students were communicated about the Cos in the class lectures.

The POs and Cos are also there in SPPU syllabus and the pdf of same is there on SPPU website also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://dypsom.com/wp-content/themes/dypso/mcustom/pdf/MBA-Program-Outcome.pdf">https://dypsom.com/wp-content/themes/dypso/mcustom/pdf/MBA-Program-Outcome.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution adopts an appropriate mechanism to evaluate the attainment of POs, Cos.

Accordingly Cos attainment is evaluated. And at the end of batch the Pos attainment is evaluated.

The POS, Cos are also displayed on the SPPU website.

The attainment of Course Outcomes (Cos) is measured using both direct and indirect methods. The evaluated Cos attainment, in turn helps to arrive at the attainment of Pos.

The Direct methods can include Concurrent Internal Evaluation and mostly the Result analysis.

The scores of the students in the result analysis are observed. The result analysis is done to check the effective ness of teaching methods as well as the level of knowledge obtained by students. High score signify a higher level of attainment of course outcomes.

In the indirect methods Placements, Mentoring, student Participation and performance in various events comes. In the institution various activities are organized, they include curricular, co-curricular, extra-curricular, extension activities. Activities are planned to aim towards the attainment of Pos Cos. So the student participation and performance shows the level of attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

103

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://dypsom.com/wp-content/uploads/2022/07/1.4.1\\_Student-Feedback.pdf](https://dypsom.com/wp-content/uploads/2022/07/1.4.1_Student-Feedback.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute conducts workshops in collaboration with industry & experts. It provides opportunity to faculty and student to enhance their knowledge. Industry experts share their knowledge with students & provide insights.

Summer Internship Program is part of curriculum as students do internship in the industry and get experience about industry's work culture, current trends, latest knowledge in their field. The college organizes seminar & conferences at international, national and state level to train the students in conducting scientific research. Institute provides e-resources through e-library & Internet connected computers. Courses like - EDP, General Knowledge and aptitude tests are conducted occasionally.

Institute organizes online 'Corporate Executive Series' for students in which eminent personalities share their corporate knowledge & encourage the students for technical & professional



skill development.

PhD research center is there in the institute which guides new research scholars regarding carrying research and innovations. Research scholars write research papers. Faculty Members are encourage for the Patent filing & research paper writing national and international level and some members filed patent in international level.

Institution has started a separate incubation center where entrepreneurship related activities are conducted. curriculum involved entrepreneurship skill development in the curriculum like Startup & New Venture, Entrepreneurship Development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="https://dypsom.com/ph-d-research-centre/">https://dypsom.com/ph-d-research-centre/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

DYPSOM organizes various communities, public health & social issues related programs on the occasion of Founder's Day i.e. on

22nd December every year like Charity, donation rallies on awareness program. Institute also organizes different types of programs throughout the year for holistic development of students like cleaning activities, awareness program & many other activities contributing to good citizenship. This helps students to understand the society issues and communal problems which give them insight about the surrounding challenges.

Students also participate in various patriotic events with profound energy and enthusiasm, like celebration of Republic Day, Independence Day etc.

Due to Pandemic 2020-2021 institute made more focus on public health as health issues was the only top most prime concern required everywhere.

The following initiatives were taken this year:-

- Paid Covid 19 checkup was organized in February 2021 for the faculty members in the institute itself via Dr.Lal Path Labs.
- Director Sir gave a health talk making all the faculty members & admin staff aware about 'How to take care in the pandemic era". This meeting was conducted on Microsoft Teams & Zoom Platform.
- Follow-up meetings were also taken by Director Sir regarding following of Covid protocols and motivation from time to time.
- Faculties motivated to attend seminars and quizzes on Covid -19 and gain more awareness and take precautionary measures and educate others.
- Also Institute organized free vaccination drive in campus through which many staff, their family members and students were benefitted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from**

**Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Provision of adequate infrastructural facilities for teaching and learning has always been a priority area for the Institute.

The Institute has 4 classrooms, Tutorial Room, Seminar Hall.

**Class rooms:** Each classroom is of adequate size and has enough lighting, air ventilation and good ambience. The institution has sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes.

**Computer Laboratories:** Our institution has 4 well equipped laboratories. The institute has Laboratories with state of the art equipments and machinery for the students to carry out Practical courses, projects and research works.

**Tutorial rooms:** 01 Tutorial room is available in institute to conduct tutorial classes to address the personal level doubts and queries of the students.

**Seminar Hall:** The Institute has 1 seminar halls with public addressing systems; LCD projectors, etc are available. Nearly 350 and 100 members can be accommodated in the seminar halls respectively.

The specialized facilities and equipment for teaching learning and research etc. are available in each department.

**Computing Equipments:** Institute has sufficient Computing facilities with total 261 computers for staff and students. All computers are equipped with high speed internet of 500Mbps speed. Quickheal are used to provide robust security to computing facilities.

ERP software is being utilized for efficient management of all processes at the Institution. This facility includes admission of student, change of branch, attendance record, as well as academic management etc. Accounts Section, Establishment Section and Student Section and all departments utilize ERP software facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. Dr D Y Patil School of Management has large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball, Badminton. Another field provides Lawn Tennis courts. Indoor and outdoor badminton courts and gymnasium are available. All faculties have well-equipped Auditorium for organizing annual functions and cultural events. Facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carrom, table tennis and chess, gymnasium and cultural activities also exist in the Girls and Boys Hostels. Intra-faculty games and sports competitions are organized regularly every year for students. Dr D Y Patil School of Management has excelled at these events by winning prizes and awards in individual and group events. Students present cultural programme on the Cultural Day.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has ERP Software System -Synthesys (IMS) Institute Management System. This software has provided Main Media's - Settings, Circulation, Serials, Library, Books, and OPAC. Under the setting part we have able to setting rules of Students and Staff, Set the Holidays, Add the Author list, Publisher List, Supplier List, Membership List, Generate Barcode for staff and students. It is easy to set rules for Staff and Students -like -book lending Days? Max books in queue, Max Days in queue, Max. Book Reservation, Holiday rules help to Students for late fees count excluding Holidays. Barcode facility is very useful to save the time for Issue and return the documents of the stakeholders. Author and Publishers list added once there is no need to add same author again. And it is helpful to make entries.

Circulation is used for Return and Issue the Books and Journals/Magazine for the stakeholders, Fine report is also generated from this Media. One of the most helpful systems in this Software -When the Stakeholders issues the books or Journals the messages goes on their mobile phone within a minute. And Message received on mobile before one day of the due date. In Serials we have able to add issues of Journals and Magazines, Add newspaper Entries, Bound Volume Entries, in this Media.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2276

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by 500 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries.

The institute has total 261 computers with a configuration of HP PRO; MODEL NO 2330;CORE I3 INTEL CORE I3-3110 PROCESSOR, 2GB DDR3 RAM, 500GB SATA HDD/No.odd/Free DOS,3-3-3, HP 18.5" TFT; HPV1911 MONITOR; HP KB-0316 KEYBOARD and MOUSE are available.

LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 100/1000 Mbps (Gigabit Switches) are

installed. As per the requirements of access point 10/100 (Megabits) or 100/1000 (Gigabit Switches) are used.

**Wi-Fi facility:** IT department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Hostels, Department corridors classroom, Seminar Hall. Staff and Students can access this facility on their Laptops by registering themselves. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

261

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**UTILIZATION OF SUPPORT FACILITIES****PROCEDURES AND POLICIES**

**Infrastructure facilities:** Infrastructural facilities are maintained centrally by central construction department which has a team of civil engineers, supervisors, plumber, electrician, gardener and carpenter.

**OPTIMUM UTILIZATION OF INFRASTRUCTURAL FACILITIES**

Optimum utilization of class rooms, computer labs and seminar hall are ensured by allocating time table for each department before commencement of semester. Entry is to be made in register for utilizing resources to conduct extra lectures and practical on holidays.

**COMPUTERS, IT EQUIPMENT AND SOFTWARE**

Repairing and maintenance of computers, IT equipment and software are conducted before commencement of semester examination by lab assistants.

**HEALTH AND HYGIENE:**

Housekeeping staff is appointed to maintain cleanliness and hygiene conditions including of class rooms, seminar hall, computer labs, faculty rooms, office, library, corridors, wash

rooms and parking spaces. Water tank cleaning services are hired by the institute. First aid kit is available in office of the institute.

#### LIBRARY:

Institute ensures effective utilization and maintenance through institute level library committee. It keeps track on new books requirement, renewal and subscription of journals and books circulations. Annually book binding of old through agency centrally finalized by the trust.

#### ANNUAL MAINTENANCE CONTRACTS:

Repairing and maintenance of following facilities are ensured through annual maintenance contracts

- Air Conditioner
- UPS and Batteries
- Drinking water cooler
- R. O. Purification Plant.

#### SPORT EQUIPMENT AND FACILITIES:

Institute Physical Director is responsible to take care of sports equipment, facilities and regular sports activities. Maintenance of playground is ensured under construction department of Trust.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dypsom.com/utilization-of-support-facilities/">https://dypsom.com/utilization-of-support-facilities/</a>

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

167

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**



File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

34

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

34

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**
**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**
**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

We, Dr D Y Patil School Of Management takes care of the students' development mentally, academically and also on the creativity aspects. We ensure that the two year the students have spent in

the institute are worthwhile. Therefore along with the academic development parts we design the curriculum where they get to explore and enhance their creative and interactive aspects also. To fulfil this objective we organize various activities and events round the whole year like induction/orientation program, guest lectures, cultural programs, industrial visits etc.

Starting college can cause much anxiety in the heart of a new college student because of all the unknowns-"What should my specialization be? Will I make any friends? How will I find all of my lectures? Whom do I ask if I have a question?" New student orientation programs are designed to guide students in answering all of these questions. Prior to the beginning of classes, students are given an overview of the complete realm of institute and course life, from academics to social activities, through a period of days referred to as orientation. However, regardless of the nature of the program, three objectives should be present in all orientation programs: 1) introducing students to college life; 2) acclimating students to their new surroundings; and 3) providing an opportunity for the institute to meet the newest members of the community. It is the duty of the coordinator of orientation to design a program that will bring these three goals together.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr D Y Patil School of Management Alumni Association maintains a lifelong connection between the Alumni and the Institute. The Alumni are important stakeholders and valuable assets of the institute. The Alumni Association works to connect alumni, support students and build an unforgettable Institute experience through annual alumni meet.

The main motto behind the Alumni Association is to promote strong bond between alumni, students and the Institute and all the other stakeholders of our institute by creating a network which will in turn enable Alumni to remain engaged with their alma mater. An Alumni Association stands for its core values of excellence, lifelong relationships, lifelong learning, inclusiveness and diversity, global citizenship, advocacy of the institute at a local and global platform.

Industry being the most important stakeholder of any business school, Dr D Y Patil School of Management strives to continuously connect Industry with for the professional development and high-quality careers for its students. Alumni can play a role of catalyst in building great interactions and relations with Industry.

The Alumni association has been successfully working to bridge the gap between Academic world and Professional world through such activities. The Alumni Association continues to seek innovative ways to serve alumni by providing social, educational, and professional opportunities. We appeal to all the enthusiastic

Alumni to contribute towards growth and progress of their Alma mater.

#### Objectives

- To establish a mutually beneficial relationship and strong bonding between DYPsOM and its alumni through Alumni Meet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Mission

A pioneer in the field of education with rich experience of over two decades, the group has evolved a pattern of education that is in-tune with the changing needs of today's business environment and globalisation. Our reputation for uncompromising standards with access to an abundant pool of skill, knowledge and resources makes us an ideal choice for students embarking on a career in creating powerful identities of their own.

#### Vision

By delivering broad, deep and integrated capabilities in a timely, efficient and creative manner, the group will continue to create exceptional value for its customers and employees. The group sees quality of infrastructure, academic delivery and the talent & motivation of its manpower as a strategic roadmap to success.

## Governance

Governance of the DYPSOM is generally monitored by director of the institute and followed the organogram. The various compliances such as AICTE, NAAC, SPPU, DTE, Shikshan Shulk Samiti etc. are completed under his guidance. For completing such tasks various committees are formed in the institute and the work is governed in tune with vision and mission of the institute.

1. Local Governing Body,
2. Local Management Committee,
3. Internal Quality Assurance Cell,
4. Academic Monitoring Committee,
5. Internal Complaint Committee,
6. Grievance Redressal Cell,
7. International, National and State Level Conference Committees
8. Cultural and Sports Committee
9. Industry-Institute Committee (Training and Placement Cell)
10. Research Committee
11. Alumni Committee
12. Anti-Ragging Committee
13. Library Committee
14. SC/ST Committee
15. Entrepreneurship Development Cell

Following is the link for committee details.

<https://dypsom.com/governance/>

File Description	Documents
Paste link for additional information	<a href="https://dypsom.com/governance/">https://dypsom.com/governance/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

### Organizational Chart (File Attached separately)

The institution follows the decentralized administration and participative management to a considerable extent. Regular meetings are conducted with the teaching and non-teaching staff



by director. The suggestions and opinions of the staff members are considered for further plan of action. HOD is delegated with the academic and administrative work. The departmental meetings are conducted by the HOD with the teaching staff focusing on improving the academics, co-curricular and extra-curricular activities. Various works are imparted to the faculty such as preparation of timetable, academic calendar, teaching plan, course plan, course material, work diary which is reviewed by the HOD and director at the end of the month. In addition to the academic responsibility shouldered full time teaching staff also takes up administrative work and are on the functional committees that cover all aspects of the governance of the institute. Thus, role of faculty plays a vital role in institutional achievements.

#### Committees

1. Local Governing Body,
2. Local Management Committee,
3. Internal Quality Assurance Cell,
4. Academic Monitoring Committee,
5. Internal Complaint Committee,
6. Grievance Redressal Cell,
7. International, National and State Level Conference Committees
8. Cultural and Sports Committee
9. Industry-Institute Committee (Training and Placement Cell)
10. Research Committee
11. Alumni Committee
12. Anti-Ragging Committee
13. Library Committee

Apart from this open discussion meetings are held in the institute for arrangement of various events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

## A. Examination and Evaluation

As per directives provided by the SPPU, the institute has constituted EXAMINATION COMMITTEE to look after all aspects of university and institute level examinations. The committee works as per the schedules prepared considering academic calendar. Appropriate examination and keen evaluation system is adopted. We conduct theory and online examinations as per SPPU guidelines. Internal evaluation is done according to parameters given in the MBA syllabus of SPPU.

1. Open Book Test
2. Home Assignments
3. Internal Examination
4. In-depth Viva Voce
5. Case study
6. Presentations/Extempore/Group Discussions
7. Overall Performance Evaluation

## B. Teaching and Learning

1. Financial Support for Paper Presentations, Attending Conferences, Seminars, FDPs etc. for students and faculty members
2. Arranging Industrial Visits
3. Regular Guest Lectures from Corporates and Academicians
4. Research and Development aid to faculty members

Full Write up of the institutional strategic/perspective plan is attached in the additional information

The Implementation of these plans have yielded as:

- Number of papers published by the faculty members in reputed Journals have increased manifold.
- Some of the faculty members have filed patents and also granted by the authority.
- Online Classes through MS-Teams were conducted in the institute with combined efforts of faculty members and students during and post-pandemic period of COVID-19.
- Number of faculty members pursuing doctoral program, in the institute have increased.
- Solar Power Generation Plant activated.
- Admitted students as per government rules under Tuition fee waiver scheme, Economic Weaker Section.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### ADMINISTRATIVE SETUP

The institutional management is designed in such a way that transparency could be monitored to get the optimum results out of it. The administrative setup (Organogram) clearly shows the hierarchy which demarks the duties, responsibilities, accountability and authorities at every step.

#### POSITION / BODY

#### FUNCTIONS

#### GOVERNING BODY

- Academic Review and other related activities
- Discuss and pass annual budget
- Monitoring feedback
- Co-curricular and extra-curricular activities and events organization
- Affiliations and approvals
- Appointments and review

#### DIRECTOR

- Academic agenda
- Academic meetings
- Providing Leadership, Guidance and help for implementing all academic activities

- Conduct and monitoring of Examinations
- Initiating development activities and reporting to governing body
- Budgets for programs, activities
- Annual Report and other related reports
- Review and monitoring the academic and admin work

#### HEAD OF THE DEPARTMENT

- Subject allocation
- Teaching Workload assignment
- Coordinating with Library, Placement Cell, Examination Cell
- Verification of Course Materials
- Organizing guest lectures, seminars, workshops

#### IQAC

- Fixing quality parameters for academic and administrative activities
- Ensuring quality measures
- Documentation of programs, events and activities for quality improvements

#### COLLEGE EXAMINATION OFFICER

- Preparing Internal examination schedule
- Internal assessment parameters
- Ensuring the conduct of Internal and university examination as per schedule

#### TRAINING AND PLACEMENT CELL

- Conducting training programs for students
- Campus placements - On campus and off campus both
- Industrial visits

#### COMMITTEES

1. Local Governing Body,
2. Local Management Committee,
3. Internal Quality Assurance Cell,
4. Academic Monitoring Committee,
5. Internal Complaint Committee,
6. Grievance Redressal Cell,
7. Conference Committees
8. Cultural and Sports Committee

9. Industry-Institute Committee  
10. Research Committee

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://dypsom.com/wp-content/uploads/2022/05/organogram.pdf">https://dypsom.com/wp-content/uploads/2022/05/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

Dr D Y Patil School of Management provides various welfare facilities to the teaching and non-teaching staff as well as students as welfare measure.

**A) TEACHING STAFF**

1. Employees Provident Fund as per PF rules
2. Gratuity is applicable to every staff after five years of permanent service.
3. Intercampus facility of admission in international school.
4. Concession in tuition fees for wards of teaching staff.
5. Leave facility to teaching staff as Study leave, maternity and paternity leave, sabbatical leave.
6. Residential staff quarters for teaching staff in the campus.
7. Free dental and health checkup facility in the campus.
8. Health and fitness center facility at campus.
9. Financial support for publication of research paper, FDP, Conferences, Seminars.

**B) NON-TEACHING STAFF**

1. Employees Provident Fund as per PF rules.
2. Gratuity is applicable to every staff after five years of permanent service.
3. Intercampus facility of admission in international school.
4. Concession in tuition fees for wards of non-teaching staff.
5. Leave facility to teaching staff as Study leave, maternity and paternity leave, sabbatical leave.
6. Residential staff quarters for non-teaching staff in the campus.
7. Free dental and health checkup facility in the campus.
8. Health and fitness center facility in the campus.
9. Financial support for training programme for non-teaching staff.

**C) STUDENTS****1. Medical Insurance****2. Health and Fitness Centre****3. Free Dental and Medical Checkup facility**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****0**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****0**



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

##### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System of Dr D Y Patil School of Management

contains of three parts.

I. The first part is filled by the faculty.

II. The second part is filled by the Head of the department.

III. The third part is filled by the Head of the Institute.

The institute has designed self-appraisal form similar to API (Academic Performance Index of UGC/AICTE) for the teaching faculty members.

This form consists of following parameters:

1. Teaching-learning process evaluation FDP/SDP/Industrial training etc. attended for self-development Seminars/Conferences/workshops/courses conducted as coordinator Consultancy work/externally funded research projects Contribution towards extra-curricular and co-curricular activities Specific duties / tasks assigned by HoD, Execution of exam duties assigned by the university.
2. Contribution for the benefits of students and institute Community service and extension activities.
3. Research contribution in terms of projects, publications and guidance to students Awards/rewards obtained by the faculty and Patents obtained Results, Books Published.
- 4.

All the parameters discussed above are reviewed, and specific suggestions are communicated to Individuals. Based on the reviews, decisions regarding continuation of the services, regular increments and promotions are taken and communicated accordingly.

On satisfactory performance, all employees are granted promotions and financial upgradation. The staff evaluation report and the performance appraisal system has significantly helped in the evaluation of the performance of teaching and non-teaching staff, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### Internal Financial Audit:

Internal Financial Audit is performed as per requirements and suggestions from management. All vouchers are audited by an internal financial committee randomly. For the internal audit purpose, the access of tally software is provided to internal auditor / chief accountant. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the director. The internal audit report is submitted to the management.

##### External Financial Audit:

External Financial Audit is performed by certified Chartered Accountant appointed by the management on regular basis.

The Accounts Department looks after the internal and external financial audits and all necessary accounting information is presented to the appointed certified Chartered Accountant.

The regular instructions and suggestions given by internal and external auditor are followed for further improvements.

If any queries observed during the process of external audit were attended immediately along with the supporting documents within

the prescribed time limits.

Proper documentation and files are maintained as per requirements of the auditors.

The last external audit was done for Financial Year 2019-20 by Chartered Accountant. No objections were raised during the audit by the auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

DYPSOM maintains and follows a well-planned process for the mobilization of funds and resources. The process involves the Accounts Department and the different committees of the institute. Funds are mobilized as per the policy defined by the institute.

##### Resource Mobilization Policy and Procedures:

- The main source of income for the institute is tuition fees. Fund usage and utilization is as per the policy designed by the institute. Fund mobilization for co-

curricular and extra-curricular activities through university schemes, donations by philanthropists, scholarships and free ships from government schemes and NGOs. Apart from these, management provides the need based financial support to the institute.

- Accounts department look after the funds mobilization through various committees. Financial budgets are prepared and get approved from the authority. Purchase committee will look for purchasing activities as per standard procedure.
- Annual budgets are prepared by the accounts department and are get approved from the authority. Annual budgets include the recurring expenses such as salary, electricity, maintenance, stationery etc.
- Financial transactions are analyzed and verified for the following

1. Development Activities
2. Training and Placement
3. Library Books, Journals, Databases
4. Equipment and consumables

#### Utilization of Funds:

- Funds are utilized as per requirement. Proper procedure is followed for the utilization of funds and it is monitored by the concern authorities.

#### Strategies for Optimal Utilization of Resources;

- Institute is aiming at promoting research, development, consultancy and other related activities involving faculty members at various levels.
- Infrastructure strengthening is also encouraged.
- 

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

After establishment of IQAC, institution has always given priority for the quality education through organizing programs, workshops, seminars, industry visits, career counselling, training and development, skill development, social awareness.

IQAC prepares and submits Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC and also aware teaching and non-teaching staff on benefits and need of accreditation by various external bodies.

IQAC encourages various committees to improve the performance to inculcate quality culture through out the institute. IQAC maintains institutional database and also analyzes it for further improvements. Extension activities are also monitored by the IQAC to enhance the relationship of institution and the society.

Following are some strategies and processes are institutionalized significantly by the IQAC.

##### 1. Use of ICT in teaching learning process

DYPSOM has focused on proper delivery of curriculum during Covid-19. As the pandemic issues all the classes are conducted through MS Teams. Quizzes, internal exams are conducted through google forms on online mode. PPTs and study materials are shared online to the students. IQAC has encouraged to the faculty members for timely completion of syllabus.

##### 1. Research Contribution by Faculty Members

Institution has focused the participation of faculty members in research. Research paper publication number is significantly increased. Patent published and filed by the faculty members. Faculty members are motivated to publish more research papers in reputed UGC/ WoS/ Scopus journals. Faculty members have attended research related webinars, seminars, conferences to enhance the research contribution by updating their knowledge and skills.



File Description	Documents
Paste link for additional information	<a href="https://dypsom.com/wp-content/themes/dypso/custom/pdf/3.3.2%20Research%20Papers_Journals.pdf">https://dypsom.com/wp-content/themes/dypso/custom/pdf/3.3.2%20Research%20Papers_Journals.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the establishment of IQAC, institute has always focused on quality education. Initiated quality culture amongst the stakeholders of the institute to improve the education standards. IQAC has implemented the quality assurance strategies to get the outcomes as expected by all the stakeholders.

#### Structure for review of teaching learning process

Director, HOD, student representatives forms the structure to review teaching and learning process. Director conducts meetings to review of the working process of the institute. HOD conduct monthly meetings in order to review the progress and performance of the Department. Issues are discussed and solved at department level, whereas necessary changes are suggested at Director level.

#### Methodology

- Preparation of academic calendar at beginning of every semester.
- Determination of subject choices as per students preferences.s
- Time table preparation of classroom, & extracurricular activity.
- 

Apart from these some more initiatives taken by the institute in recommendation of IQAC.

- Promoting more industry involvement in academics by organizing Guest Lectures, industrial visits, expert talks and student exchange through MoUs.
-



**Outcomes**

Academic calendar plans the smooth schedule for the complete semester for effective teaching learning process. The Teaching Plan and practical plan helps the teachers in organizing their time leading to timely completion of curriculum and conducting examinations as planned. This has led to improvement of results. Based on the students feedback necessary actions are suggested to concerned faculties and implemented timely. Use of smart teaching aids to improve the visualization quality of the students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

## Safety and Security

- Security checkpoints at all campus entries and exits as well as within campus.
- Strict implementation of Anti-Ragging measures
- Awareness campaigns on women safety and gender sensitivity through Women's Day
- Separate hostels for Girls and Boys
- The campus is under surveillance with CCTV cameras installed at prominent locations.
- Sufficient lighting is provided during nights in case of extension of regular hours
- Women faculty members accompany girl students when they participate in outdoor activities or tours.
- Internal Complaints Committee (ICC) interacts regularly with the girl students and resolves the issues
- The college ensures social security through Anti-Ragging Committee and Grievance Redressal Committee.
- A complaint box is arranged to receive grievances or suggestions
- Emergency contact numbers are displayed in the campus.

## Counselling

- Faculty counsel the students during mentoring regarding academic performance, career plans and personal issues.
- Head of the Department monitors the students and counsel the students regarding their psychological issues.
- ICC members enquire and counsel the students addressing their problems time to time.

## Common Rooms

- In the institute common rooms have been allocated for men and women.
- Separate washrooms are available for men and women.
- Library provides a priority service to the girls in the rush hours to avoid the inconvenience.

File Description	Documents
Annual gender sensitization action plan	<b>Nil</b>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>DYPSOM has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrollment of the employees as per requirement. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to DYPSOM. Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities. A. Safety and Security ? Security checkpoints are provided at all campus entries and exits as well as within campus. ? Strict implementation of Anti-Ragging measures and keeping the campus ragging free. ? Awareness campaigns on women safety and gender sensitivity through Women's Day and other programmes. ? Separate hostels are provided for girls with appropriate security arrangements and hostel committees are formed to take care of the students within campus. ? The campus is under surveillance with CCTV cameras installed at prominent locations. ? Sufficient lighting is provided in the campus during nights in case of extension of regular hours for placements or cultural activities. ? Women faculty members accompany girl students when they participate in outdoor activities or tours. ? Internal Complaints Committee</u></p>

(ICC) interacts regularly with the girl students and resolves the issues addressed by them. ? The institute ensures social security through Anti-Ragging Committee and Grievance Redressal Committee. ? A complaint box is arranged to receive grievances or suggestions from the students which are addressed by respective committees. ? Emergency contact numbers are displayed in prominent places in the campus. B. Counselling ? Faculty counsel the students during mentoring regarding academic performance, career plans and personal issues. ? Head of the Department monitors the students and counsel the students regarding their psychological issues. ? ICC members enquire and counsel the students addressing their problems time to time. ? Time to time guidance and counselling is done by the faculty members to all students. C. Common Rooms ? In the institute common rooms have been allocated for men and women. ? Separate washrooms are available for men and women. ? Health Centre is available in the campus with qualified physician. ? Library provides a priority service to the girls in the rush hours to avoid the inconvenience. D. Any Other Information DYPsOM organizes the various programmes on gender equity. Staff appointment also done by considering the gender sensitization. Such type of efforts of DYPsOM helps to achieve the mission and vision. Utmost care has been taken by the DYPsOM during Industry Visits regarding gender issues. All faculty members are motivated to attend the programs on gender issues, gender sensitization, gender equity, social responsibility etc. organized by the other institutes.

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/**

**C. Any 2 of the above**

<b>power efficient equipment</b>	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p><b>Solid Waste Management</b></p> <p>DYPSOM have the system of waste collection and putting that in to a vehicle that comes in our campus on daily basis. We segregate the waste as solid waste and liquid waste.</p> <p><b>Liquid Waste Management</b></p> <p>Institute have a liquid waste management as it is having the purifier where all drainage water accumulates and gets purified and is reused for gardening purpose.</p> <p><b>E-waste management</b></p> <p>E-waste management planning also is in process and DYPSOM is taking certain steps to get the process through tie up with e-waste management centers in Pune.Still DYPSOM takes care about disposing the e-wastes.</p> <p><b>Waste recycling system</b></p> <p>Water recycling system is available in DYPSOM campus and this recycled water is used for gardening purpose.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping</b>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. By celebrating many National and International Days, Events and Festivals the institution aims at**



bringing tolerance and harmony among the students and staff and other stakeholders.

Due to Covid 19 Pandemic limitations many events couldn't be conducted collectively but we tried to maintain the harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities through online or from home.

Programmes carried for an inclusive environment

Yoga Day - Celebrated from home

Independence Day - Celebrated physically with selected members (due to Covid-19 Pandemic)

Republic Day - Celebrated physically with selected members (due to Covid-19 Pandemic)

Womens Day - Participated faculty members in online programmes

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution takes pride in celebrating national days and inculcating the values among the students. Also to follow the curriculum which includes the subjects like human rights, introduction to constitution, cyber security which moves a step forward to develop them as better citizens of the country. Institute has the human values and professional ethics policy which promotes in the fair and transparent practices. Institute follows the clean and green environmental policy as responsibility towards the nation. Women safety and security is always a priority of the institute hence, institute has promoted to attend the online programs for more awareness on this during pandemic. Spirit of common brotherhood inspired students in the participative learning and it resulted into NO grievance during

the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

Dr D Y Patil School of Management is committed to promote ethics and values amongst students and faculty members. Institute organizes National festivals as well as Anniversaries for the great Indian Personalities this include;

Sr. No.

Day

Date

1

Republic Day

26th January

National Festival

2

Independence Day

15th August

National Festival

3

Teachers Day

5th September

As birthday of great teacher Dr. Sarvepalli Radhakrishnan

4

International Women's Day

8th March

5

International Yoga Day

21st June

6

Mahatma Gandhi Jayanti

2nd October

7

Dr. B. R. Ambedkar Jayanti

14th April

8

Mahatma Phule Jayanti

11th April

9

Savitribai Phule Jayanti

3rd January

10

Chhatrapati Shivaji Maharaj Jayanti

As per Marathi Calendar

11

Constitution Day

26th November

12

National Youth Day

12th January

As birth of Swami Vivekanand

13

World Environment Day

5th June

14

Ashadhi Ekadashi

As per Marathi Calendar

Spiritual Festival of Maharashtra

15

National Librarian Day

12th August

Padmashri Dr. S. R. Rangnathan

In the academic year 2020-21, due to pandemic DYPSON has not celebrated the days. Independence Day and Republic Day were celebrated in presence of some faculty members. International Yoga Day was celebrated from home. International Women's Day was also celebrated from home to encouraging faculty members to attend various online programs. World Environment Day was celebrated by the faculty members from home through various activities. Dr. B. R. Ambedkar Jayanti was celebrated in the institute in the presence of few teaching and non-teaching staff. Students were also encouraged to celebrate at their homes through various activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE-I

#### A) Title of the practice: Online Education

##### 1. Objectives of the Practice

i) To provide hassle free education to all the students during Pandemic.

ii) To enhance the quality of teaching and learning.

iii) To improve the efficiency and effectiveness of teaching learning process by using online platform.

iv) To improve the accessibility to engage the learners.

##### 3. The Practice:

i) Online classes time table is prepared and circulated among the students well in advance.

ii) Whatsapp groups are created for the both MBA-I Year and MBA-II Year.

iii) All students are allotted the institute Unique Login Credentials for joining the online classes and for identification purpose.

iv) MS-Teams License copy of software is purchased.

v) Initial training of MS-Teams was provided to all the teachers for getting hand-on practice.

vi) Students are instructed through Whatsapp and email for the use of MS-Teams.

## BEST PRACTICE-II

A) Title of the practice: Student Induction Programme - Shubharambh

### 1. Objectives of the Practice

1. To help students to understand the MBA Course and expectations from corporate
2. To help new students adjust and feel comfortable in the new environment
3. To inculcate in them the ethos and culture of the institution
4. To help them build bonds with other students and faculty members
5. To help students understand professional ethics and professional development

### 3. The Practice:

1. Coordination with IQAC for SIP.

2. Prepared induction programme schedule and communicated to students and faculty members.

### More Information

[https://dypsom.com/best\\_practices/](https://dypsom.com/best_practices/)

File Description	Documents
Best practices in the Institutional website	<a href="https://dypsom.com/best_practices/">https://dypsom.com/best_practices/</a>
Any other relevant information	Nil



### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Awareness of Covid-19 and Vaccination

Dr D Y Patil School of Management always preferred the safety and security of all its stakeholders during Covid-19 Pandemic. In the tough times of Covid-19 Pandemic to prevent the infection socially, the institute has taken many safety measures such as awareness among the faculty members, students, admin staff and other stakeholders. Everyone from the institute has abide to follow the covid-19 protocols issued by government. Many initiatives are taken by the institute to fight with the situation. Faculty members, students and their parents are motivated to aware of the covid-19 by attending webinars, quizzes and other online programmes. Vaccination made compulsory for attending the institute. Provided hand wash, hand sanitizers, sanitizer stands, Masks at various places in the campus. During working in the institute everyone has strictly followed safe distance. Covid-19 check-up was organized in the institute with Lal Pathlabs. All staff members have submitted their covid testing reports before attending the institute. Student survey regarding vaccination was also conducted via google forms.

1. Awareness Quiz Certificates
2. Covid vaccination of teaching and non-teaching staff - certificates
3. Student Vaccination Survey
4. Covid-19 Testing - RT-PCR (Check-up) Organized at Dr D Y Patil School of Management with Lal Pathlab
5. Disinfection tunnel made in the campus
6. Hand wash and Sanitizers on every floor at various places in the campus

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

7.3.2 - Plan of action for the next academic year

Dr D Y Patil School of Management is committed to follow the quality education culture as its Mission, Vision inspires to all its stakeholders. In the academic year 2020-21 most of the activities are hampered due to Covid-19 Pandemic. Still institute has managed to impart the quality education amongst the students. In the next academic year we have planned the following activities to be carried out.

1. To facilitate the research environment with more resources.
2. To increase the recruiters visits at campus.
3. To organize the Faculty Development Programme.
4. To organize the national and international commemorative days.
5. To organize a programme on Professional Ethics.
6. To conduct the programme on Gender Equity for students and faculty members.
7. To participate in NIRF Ranking.
8. To increase the MOUs.
9. To initiate for green audit and environmental audit.
10. To update the feedback mechanism.
11. To include the new subject in PhD - Production Management